

EXECUTIVE SECRETARIAT**Routing Slip**

TO:

		ACTION	INFO	DATE	INITIAL
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Remarks:

3537 (10-81)

Executive Secretary

12/10/82

Date

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UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF THE ASSISTANT SECRETARY FOR POSTSECONDARY EDUCATION

DEC - 6 1982

82-1459/2

The Honorable William J. Casey
Director of Central Intelligence
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

President Reagan signed Executive Order #12320 on September 15, 1981, establishing a Federal program designed to strengthen historically Black colleges and universities. The Executive Order assigned the Secretary of Education the responsibility for administering this program and Secretary Bell established the White House Initiative on Historically Black Colleges and Universities within the Office of Postsecondary Education.

President Reagan sent a memo on September 22 directing you to implement new policies in order to comply with the Executive Order. The types of activities your agency can initiate to carry out these new policies were outlined in Secretary Bell's November 23 letter to you.

The Executive Order requires each agency to submit an annual plan to the Secretary of Education by January 15. Your plans for FY 1983 should specify what efforts your agency will take in FY 1983 to strengthen historically Black colleges and universities and should reflect the President's new policy directive. In addition, the Executive Order, Section III requires agency submission of Performance Reports, which we will need by December 20, 1982.

Three packets are enclosed. The forms have been cooperatively developed with designated agency personnel and our White House Initiative Office staff.

- FY 1982 Annual Federal Plan of Assistance has been included for your reference. The FY 1982 Plan should be used to facilitate development of your FY 1982 Annual Performance Report and assist you in developing your FY 1983 Annual Federal Plan of Assistance.
- FY 1982 Annual Performance Report forms with directions have been included.
ACTION: Complete and return to the White House Initiative Office
DUE : December 20, 1982.
- FY 1983 Annual Federal Plan of Assistance forms with directions have been included.
ACTION: Complete and return to the White House Initiative Office
DUE : January 15, 1983.

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The Secretary of Education must submit both of these reports to the President. I appreciate your personal effort in assuring your agency's timely submission of your reports.

Thanking you for your time and kind consideration, I remain,

Sincerely yours,


Edward M. Elmendorf
Acting Assistant Secretary

Enclosures

cc:

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